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Commercial Public Tender

Tender documents

FULFILMENT OF CONDITIONS FOR PARTICIPATION

OBJECT OF TENDER

"Selection of Nominated Suppliers of Ball and Control Valves for 2014 -18"

1 FULFILLMENT OF CONDITIONS FOR PARTICIPATION

Each bidder shall submit in the bid:

1.1 Proof of authorisation to carry out business, which must specify business activities qualifying the bidder to supply the required goods, perform the required work or render the required service. The proof of authorisation to carry out business must reflect the actual situation at the time at which the bidder participates in the tender, whereby as such proof shall be considered mainly extract from the commercial or similar register.

1.2 Bidder' statutory declaration:

- a) that no bankruptcy, restructuralization or composition proceedings have been declared against the bidder, the bidder is not in bankruptcy, in restructuralization or in liquidation, no bankruptcy petition has been dismissed due to insufficient estate,
- b) that the bidder has not suspended its business activities or is not in a similar situation under the laws and regulations applicable in the country of incorporation,
- c) that the bidder or its statutory body or a member of the statutory body has not been lawfully sentenced for a crime whose merits of the case concerned business,
- d) that the bidder has no tax arrears in the Slovak Republic or the country of incorporation, ,
- e) that the bidder has no arrears recorded in the Slovak Republic or the country of incorporation concerning the payments of health insurance, sickness insurance and pension insurance, and if it is based in the Slovak Republic, there are no arrears of unemployment insurance contributions,
- f) that the bidder has not committed a serious breach of its professional duties over the past three years,
- g) that the bidder has not participated in the preparation or evaluation of the tendering documentation,
- h) that the bidder confirms the accuracy and completeness of the submitted documents,

The required statutory declarations to be submitted by bidders must be signed by the statutory representative of the bidder.

The statutory declaration can be replaced with a confirmation of the Office for Public Procurement of incorporation in the List of Entrepreneurs under Section 128 of Act No. 25/2006 Coll. on Public Procurement, except for sub-par. f), g) and h).

Should the bidder fail to submit any of the records, the bidder may be excluded from the tendering procedure.

2 Records Proving Financial and Economic Standing

The following records shall be submitted:

2.1 Bank statement - must confirm bidder's ability to meet financial obligations and must contain information:

as to whether the bidder has been in an unauthorised overdraft over the past two years, where the bidder has been in such overdraft, the bidder shall submit an explanation of the reasons for such overdraft, that the bidder meets the repayment schedule in the event of loan repayment, that the bidder's current account is not and has not been subject to execution. The bidder shall submit the statements of all the banks with which the bidder maintains accounts confirming that the bidder has no liabilities to the banks.

2.2 Insurance – copies of taken out insurance policies – confirmation of business liability insurance of EUR 500,000.

Bidder's statutory declaration that in the event of the acceptance of the **bid the bidder agrees to increase the sums insured** in accordance with the requirements of the Contracting Authority

2.3 Statutory declaration of the amount of annual turnover for 2010, 2011, 2012, that it is at least EUR 1 million.

2.4 Income statement or the Statement of Revenues and Expenses for the past three years, each year individually (2010, 2011, 2012), confirmed by an auditor or bidder's statutory representative.

3. Records Proving Technical Capacity

The following shall be submitted:

Records proving technical capacity:

- a) ISO 9001/9002 quality management system certificate awarded to the manufacturer of the offered goods and the bidder (copy of the certificate will suffice),
- b) declaration of the country of origin for products issued directly by the manufacturer of the goods offered or its wholly-owned subsidiary in Slovakia,
- c) bidder's certificate from the company whose brand the bidder submits in the object of the tender, the authorisation to sell and maintain ball and control valves for the tender, or a certificate confirmed by the manufacturer of other means of providing for the maintenance of ball and control valves for this tender,

- d) the Contracting Authority requests providing a list of contracts for the purchase of ball valves, control valves, including actuators at contract prices of at least EUR 300,000 exclusive of VAT for each listed contract; the list provided shall include:

business name or name of the customer, customer's contact where the information can be verified, ordering party's registered office, name of the subject matter of the contract, brief description of the subject matter of the contract, contract price and the agreed delivery period

- e) the description of technical capacity of the ball a control valves and actuator manufacturer, manufacturer's quality assurance measures, and research and development facilities,
- f) details concerning engineers (name, surname, achieved education, qualification, relevant experience), regardless of the contractual relationship to the manufacturer, namely those responsible for quality control and technical solution of the object of tender, including drives,
- g) pressure equipment manufacture certificates in accordance with PED 97/23/ES issued by certified parties authorised to assess product conformity,
- h) certificates proving the fulfilment of welding quality requirements in compliance with EN 3834-2,
- i) suggested warranty and non-warranty servicing conditions (customer's warranty period at least 2 years),
- j) technological delivery conditions for supplied equipment in Slovak in order to verify the required quality,
- k) specification of ball valves, pneumatic drives and gear boxes in Slovak in order to verify the required parameters,
- l) dimensioned sketches of ball valves, drives, gear boxes and accessories in Slovak, in order to verify the required parameters,
- m) Fire safe test certificate - combined or for each dimension,
- n) PED 97/23/ES conformity certificates for manufactured ball valves by type or dimension,