



Tender Documents

Update 5.1.2016

Name of the Commercial Public Tender (hereinafter referred to as "Tender"):

„Coiled tubing“

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E.1 ANNEX NO. 1 – SPECIFICATION

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A. INSTRUCTIONS FOR BIDDERS

A.1 GENERAL INSTRUCTIONS

A.1.1 Identification of the Tender promulgator:

Name of the organization: NAFTA a.s.
COMPANY ID No.: 36 286 192
VAT ID No.: SK2022146599
Company registered office: Votrubova 1, 821 09 Bratislava
Registered in: Commercial Register of the District Court Bratislava I,
Section Sa, File No. 4837/B
Country: the Slovak Republic
Correspondence address: NAFTA a.s.
PTB č. 900
900 68 Plavecký Štvrtok
Slovakia
Contact person: Mrs. Petra Volková
E-mail: coiled.tubing@nafta.sk
Internet site: www.nafta.sk

A.1.2 Subject of the Tender:

The subject of the Tender is: Workover proposal for well Závod 76.
For detailed specification see Annex No. 1 of Tender documentation.

A.1.3 Type of contract

Purchase order / Contract for work / Services contract.
The contract approval shall be subject to the approval process of the promulgator.

A.1.4 Place and date of delivery

The place of delivery: well Závod 76
Requested date of delivery: ~~44/2015~~ **May/June 2016**

A.1.5 Evaluation of proposals

Only proposals from bidders submitted in the manner and by the date pursuant to the tender call shall be evaluated.

The promulgator reserves the right to restrict the number of bidders after proposals are submitted and to invite the bidders determined in this way to individual negotiations about the contract terms and conditions.



The promulgator reserves the right to negotiate the proposal with the bidder in several consecutive rounds with the possibility to invite bidders to submit the updated price proposal after each round of negotiations.

In case of several rounds of negotiations, the promulgator shall notify bidders in advance that the price proposal they are going to submit shall be the final proposal.

A.1.6 Explanation and communication

Any communication and provision of information among the promulgator and bidders shall be carried out in writing or electronically. Address for communication is provided in Point A.1.1.

A.2 INSTRUCTIONS FOR THE PREPARATION OF THE PROPOSAL

A.2.1 Content of the proposal

The submitted proposal shall contain the documents in the following order:

1. Name and precise address of the bidder, Company ID and contact data of the person authorized to act on behalf of the bidder in contractual relationships for further negotiation about the terms and conditions.
2. Cover letter with declaration of prices and warranty period (filled in form of Annex No.2).
3. The declaration of the bidder signed by a person authorized to act on behalf of the bidder that :
 - a. the bidder agrees with the Tender conditions determined by the promulgator,
 - b. the bidder declares veracity and completeness of all papers, documents, and data mentioned in the proposal.
4. Guarantees of economic and specialized skills for the required deliveries according to point B1 below.
5. Technical competencies according to point B2 below.
6. References on implemented comparable events for the past 3 years.

A.2.2 Execution of the proposal

The bidder may submit only one proposal.

The proposal shall be executed for the entire subject of the Tender in the Slovak or Czech or English language.

The proposal shall be executed in writing using a typewriter, computer printer, a pen with indelible ink etc.

The proposal shall be bound in one piece without a possibility of arbitrary replacement of individual parts.

The proposal shall be signed by the statutory body of the bidder in compliance with the extract from the Commercial Register or the person authorized for such acting. The original of the document proving authorization of the person to sign the proposal shall be a part of the proposal in such case.

A.2.3 Validity of the proposal

The minimum validity of the proposal shall be by 31st March, 2016, or during the contract relationship.



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A.2.4 Variant solution

Submission of the variant solution is not allowed.

A.3 SUBMISSION OF PROPOSALS

A.3.1 Designation of covers with proposals

Bidders shall submit proposals in the sealed envelope. The envelope shall also include electronic form of the bid on CD, DVD or USB key (in .pdf format) as attachment to the e-mail to the e-mail address of the contact person. The envelope shall be clearly designated with an inscription **TENDER - PROPOSAL - DO NOT OPEN** and the Tender slogan "**Coiled tubing**" while stating the registered office of the bidder (sender) and the registered office of the promulgator mentioned below.

A.3.2 Place and date of the proposal submission

The proposals shall be delivered to the address:

NAFTA a.s.

Mrs. Petra Volková

Prevádzkovo-technická budova č. 900

900 68 Plavecký Štvrtok

Slovak Republic

by 16th October 2015 till 13:00

The proposals delivered after this hour shall be returned unopened to the bidder.

B. CONDITIONS OF PARTICIPATION

B.1 ECONOMIC AND FINANCIAL COMPETENCIES

Economic and financial competencies are being proved by the bidder by submission of the following documents and providing the following information:

1. Financial situation and declaration – positive reference of the bank institution,
2. Declaration of the statutory representative of the bidder that no bankruptcy order was issued as at the date of the Tender calling, that it is not in liquidation and has no tax arrears registered.

B.2 TECHNICAL COMPETENCIES

Technical competencies shall be proved by the bidder:

- a. A list of implemented deliveries of the same or similar character implemented in the past 3 years by the bidder as the contractor is required.

C. PRICE PROPOSAL, INVOICING, WARRANTY

C.1 METHOD FOR PRICE CALCULATION

1. The bidder shall propose the price for the subject of the Tender **in EUR VAT excl.**,



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2. The price mentioned in the proposal shall cover all costs related to the subject of the Tender – Annex No. 1 shall contain the total price for the subject of the Tender, i.e. the summary of all items including all other costs of the bidder.
3. The committee for the proposal evaluation may ask the bidder for clarification and justification of appropriateness of the proposed price.

C.2 INVOICING

The promulgator shall not provide advance payments.

The invoice maturity is within 60 days from the date of the invoice delivery to the registered office of the promulgator.

C.3 WARRANTY

The warranty period shall be set for 24 months from services providing.

D. SUPPLEMENTARY CONDITIONS AND PROVISIONS

1. The tender documents shall be provided by the promulgator free of charge.
2. The promulgator shall reserve the right to change the Tender conditions or to cancel the Tender anytime. It shall inform the bidders on these facts publishing a notice on the internet site of the promulgator www.nafta.sk.
3. The bidder shall not be entitled to compensation of costs related to the participation in the Tender.
4. Within the proposal evaluation the promulgator shall reserve the right to ask the bidders for explanation of the proposal or to verify some data and facts mentioned in the proposal.
5. The promulgator reserves the right to perform the price negotiation of final bid by e-auction.
6. No contractual relationship shall arise by the Tender closing and announcement of the Tender result.
7. The proposals shall not be returned to the bidders but they remain archived by the promulgator as a part of the tender documentation.
8. In case the contractual relationship shall not arise with the winning bidder, the promulgator reserves the right to accept the bid of another bidder or continue the negotiation process with another bidder / bidders. Such consecutive negotiations or related communication shall not be considered as rejection of original proposal and the promulgator reserves the right to accept anytime during the negotiations such proposal.
9. All documents and deeds submitted by the bidder to the promulgator shall be signed by the bidder, statutory body of the bidder or a member of the statutory body of the bidder or his/her representative who shall be authorized to act on behalf of the bidder in contractual relations. Authorization of this person shall be in compliance with the submitted documents on authorization to run business or a power of attorney.
10. The promulgator shall be entitled to select a proposal which is the most suitable while it shall not be obliged to inform on reasons of its decision. It shall also be entitled to refuse all submitted proposals.
11. The promulgator reserves the right to conclude the contract with more bidders.
12. The tender documents shall be subject to the trade secret without any time restriction.



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E. LIST OF ANNEXES

E.1 ANNEX NO. 1 - SPECIFICATION

E.2 COVER LETTER FOR BIDDERS



E.1 ANNEX NO. 1 – SPECIFICATION

Workover proposal for well Závod 76

Aim of workover:

Washing the tubing, removing the plug out of the landing nipple and making production test.

Main steps of workover program:

- 1) Rig up coiled tubing (CT), pit system for working fluid and mobile gas/fluid separator (F-O-F unit).
The pit system and F-O-F unit * will be provided by NAFTA a.s.
- 2) RIH with CT up to obstacle in depth 516m.
- 3) Wash the well by CT up to depth 4160,6 m.

Run 1.	with Rotary Tool	24h
Run 2.	with Jet Nozzle	24h

Please, calculate with both runs per defined time.
- 4) Make the Flow check and then pressure test on 10 MPa after each run, for verifying communication between horizon and tubing. Every run includes time for flow check and pressure test.
- 5) Apply acid to release the plug Camco A.
- 6) Make the pressure test on 10 MPa for verifying communication between horizon and tubing.
- 7) RIH with CT up to depth 4160m and circulate two volumes of tubing. Attempt to catch and pull the plug Camco A from landing nipple Camco D.

Run 3.	with JDC Overshot and Jar	12h
Run 4.	with JDC Overshot and Dual Impact Hammer	12h

Please, calculate with both runs per defined time.
- 8) Make the Flow check and then pressure test on 10 MPa after each run, for verifying communication between horizon and tubing. Every run includes time for flow check and pressure test.
- 9) RIH with CT up to depth 4160, 6m and circulate two volumes of tubing. Attempt to mill out the plug Camco A from landing nipple Camco D.

Run 5.	with mill 1 11/16"	24h
Run 6.	with mill 2 1/8"	24h

Please, calculate with both runs per defined time.
- 10) Make the Flow check and then pressure test on 10 MPa after each run, for verifying communication between horizon and tubing. Every run includes time for flow check and pressure test.
- 11) RIH with CT up to blind tubing shoe in depth 4163,5m .
- 12) Production test - bring the well back to production with fluid level decreasing up to 1500m. Reliving will be done with nitrogen unit. Mobile gas/fluid separator (F-O-F unit) will be provided by NAFTA a.s.
- 13) Rig down coiled tubing (CT), pit system and F-O-F unit.



E.2 ANNEX NO. 2 – COVER LETTER

COVER LETTER FOR BIDDERS

A. Bidder:

Title:

Address:

COMPANY ID No.:

Tax ID No.:

Authorized representative of the bidder

Tel.:Fax.

B. After studying the tender documents the delivery of the required range is being proposed:

1. price in EUR VAT excl.*:

2. date of performance:

3. with warranty period of: months.

The validity of this proposal is set by 31st March, 2016

We concurrently hereby confirm that the data provided in the remaining annexes to the proposal shall serve as binding documents for evaluation of our proposal.

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Seal and signature of the bidder representative

***Note: The bidder will submit detailed calculation in accordance with individual steps stated in the specification as integral part of the Cover letter**